

## SOLIHULL LOC MEETING – MONDAY 10<sup>th</sup> JANUARY 2022

held as a Zoom Meeting -start time - 6.30P.M.

Present: Spencer Parkes (Chair)  
Dan Sanders (Vice Chair)  
Cassandra Kendall (Treasurer)  
Sukhi Drake (Secretary)  
Simone Mason (Vice Secretary)  
Arooj Wahid  
Hitesh Parmar  
Kazim Haji  
Mandy Hart  
Osman Sidiqo  
Brendan O’Doherty

### 1. APOLOGIES

There were no apologies received.

### 2. DECLARATIONS OF INTEREST

There were no new declarations. SM to send new declaration forms to SD

ACTION: SM

### 3. MINUTE OF LAST MEETING

The Minutes from 6<sup>th</sup> December 2021 LOC meeting had two amendments (SM sent out PCN template, not SD) which was made and SP discussed a point from the Chair’s report for SD to revise and then the minutes were agreed by the Committee as a true representation of the meeting. To be signed by SD and send to Simone to forward PDF version to put on website.

### 4. MATTERS ARISING

**Committee two-line bio and photo** – for the website for those who have not yet submitted anything.

c.f. ACTION: SP/DS/New Members

**(12. HH/Single Point Access Referrals)** – MH is struggling to find the correct person to speak to but now has an email address to follow up and will also try to obtain a telephone number.

ACTION: MH

SP asked DS to contact HH to clarify their contract.

c.f. ACTION: DS

RA to update website with AGM Venue and Date – Crowne Plaza 21<sup>st</sup> September 2022

ACTION: RA

## 5. CHAIR'S REPORT

SP reported a quiet month between Christmas and New Year. He has attended a couple of meetings, one being the EeRS meeting with the CCG which now has all new personnel in attendance so was more of an introductory meeting than anything else.

SP attended an emergency Regional Forum meeting and has already given his feedback on the What's App group (9/12/21).

SP to check how the PES payments are going with Charles Barlow at the next ROC meeting which is being held on 13<sup>th</sup> January 2022.

## 6. TREASURER'S REPORT

CK stated the balance currently stands at £40,675.

CK said her plan was to do an interim budget for the next 6 months for this meeting, but unable to do this due to not having all Committee expenses in during December. CK had looked at income and expenditure for the past 6 months with income at £15,289 and expenditure estimated at £13,692 showing in theory that the Committee is not spending more than is being received.

CK reminded those who have not yet submitted their 6 monthly expenses (July – December) to do so asap and to use the old form for these expenses. New form to be used from January 2022 onwards. CK to send new form to committee.

CK reported that she will be attending the next LOCSU Treasurer's Meeting in February and will prepare a budget in preparation for this meeting.

**ACTION: CK**

## 7. ROC ACTIONS

Nothing to report – next meeting to be held on 13<sup>th</sup> January 2022. SP will post minutes on the What's App group when available or email.

**ACTION:SP**

## 8. PES UPDATE

SP suggested Wasim be invited to attend the Solihull LOC meeting on a quarterly basis to report back as SM no longer involved on this side of things. At the moment there has been no response from Wasim. SM to email Wasim for a CUES update.

**ACTION: SM**

## 9. LOC NEEDS ANALYSIS

Deferred until March. SM has emailed out the Excel spreadsheet and SP asked for everyone to try and fill in to prepare for the discussion at the next face to face meeting.

**c.f. ACTION: ALL**

## 10. PCN Update

Nothing to report

## 11. REGIONAL FORUM UPDATE

Nothing to report

**12. HH Single Point Access-Referrals/Pathways/CUES**

Covered in Matters Arising.

**13. DIABETIC SCREENING UPDATE**

Nothing to report

**14. LOC Website & Communications – What’s App Group Chat**

Covered in Matters Arising

**15. AOB**

CK mentioned her concern regarding how quickly a patient of hers who had a Retinal attachment and cataract surgery, was discharged and told to visit their Optician every 3 months for a check-up.

SP requested that the LOC start the document these instances so that he has something to take to BMEC as hard evidence.

**ACTION: ALL**

Brendan asked for the correct Solihull Wet AMD fax number – MH to check but SM said there should be a link on the Solihull LOC Website for it to be checked against.

**ACTION: MH**

CK said that she now refers her patients into SPA Medica which has their own email address.

SD said that she has recently spoken with SPA Medica who are looking to open a further site in Shirley/Solihull.

SM asked if everyone could have a look at the Website to check for any inaccurate information under referral details.

**ACTION: ALL**

**16. DATE OF NEXT MEETING**

Venues were discussed and it was agreed to book the Crowne Plaza for 7<sup>th</sup> March meeting

**ACTION: SM**

The June meeting has moved to 6<sup>th</sup> June instead of 13<sup>th</sup> June.

The next meeting will be on 7<sup>th</sup> February via Zoon.

The meeting closed at 7.30pm. Length of Meeting – one hour.